

# C-11 Educator Child Ratios

## NQS

QA. 2.2	Safety.
QA. 2.2.1	Supervision.
QA. 2.2.2	Incident and emergency management.
QA. 4.1	Staffing arrangements.
QA. 4.1.1	Organisation of educators.
QA. 4.2.2	Professional standards.
QA. 7.1.2	Management systems.
QA. 7.1.3	Roles and responsibilities.

## National Regulations

Reg. 122	Educators must be working directly with children to be included in ratios
Reg. 168	Education and care service must have policies and procedures
Reg. 260	Educator to child ratio—children over preschool age—centre-based services

## My Time, Our Place

LO. 1	Children feel safe, secure and supported
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## Policy Statement

We believe that the child to educator ratio is an important factor in determining the quality of care that we provide. We will ensure positive educator, child and parent interactions and safe care by maintenance of the minimum standards outlined in the National Standards.

## Related Policies

- NORMANHURST OSHC Policy A-3: Philosophy
- NORMANHURST OSHC Policy C-9: Relief Educators
- NORMANHURST OSHC Policy C-10: Volunteers/Students/Visitors
- NORMANHURST OSHC Policy D-6: Transportation
- NORMANHURST OSHC Policy D-30: Supervision
- NORMANHURST OSHC Policy E-5: Excursions
- NORMANHURST OSHC Policy E-7: Water Safety

## Procedure

### Educator to child ratios

The educator/child ratios as outlined in the Education and Care Services National Regulations will be met at all times:

- There will be a maximum of 15 children to 1 Staff member whilst in centre
- There will be a maximum of 8 children to 1 Staff member for excursions in high risk environments where containment may be an issue e.g. the park, or Taronga Zoo
- There will be a maximum of 10 children to 1 Staff member for excursions in low risk environments where containment is not an issue e.g. the movies, or third party indoor service e.g. Laser Soccer Factory
- There will be a maximum of 5 children to 1 Staff member for swimming or other water based activity

The following additional staff: child ratios as outlined in the Voluntary Code of Practice will be adhered to at all times:

- A staff child ratio of 1 to 10 for programs which integrate children with disabilities.
- A staff child ratio of 1 to 5 for programs which are specifically for children with disabilities.

### Minimum educator numbers

There will be a minimum of two educators present at all times.

When an educator is sick or unable to attend work, an appropriate relief educator will be employed to meet the required ratios (see C-9 Relief Educator Policy).

In an emergency, or if an educator becomes sick, a replacement will be obtained where possible before the educator leaves the Centre.

If a relief educator member is unable to be obtained, suitable volunteers may be employed on a casual basis to cover the numbers (see C-10 Volunteers, Students and Visitors Policy).

Volunteers will only be counted on excursions to make up the higher number of carers required, or when temporarily employed.

Students or junior educators under the age of 18 years old will not be counted as part of the educator: child ratio at any time.

For excursions, consideration will be given to a reduced ratio when in a supervisory challenged environment, especially for sport based activities or activities nearby water.

## Sources

- Education and Care Services National Regulations 2011
- National Quality Standard
- Children (Education and Care Services National Law Application) Act 2010
- My Time, Our Place Framework for School Age Care in Australia



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